

OWNER MOTION REQUEST

Once completed, please email the form to admin@neweystrataqld.com.au

1. Applicant Details

Body Corporate Name & CTS:

Full name:

Lot number / unit number:

Postal address:

Email address:

Contact phone number:

2. Motion Details

Please set out the exact wording of the motion you wish to have voted on. Your motion will be included on the agenda without any change to its wording.

3. Explanatory Note

Please provide background information or reasons to help owner and/or the committee understand and consider the motion. This will accompany the motion on the agenda.

4. Supporting Documentation (if applicable)

Please tick to confirm any of the following are attached to this request:

- ☐ Quotes (two quotes are generally required for motions proposing spending above the relevant spending limit)
- ☐ Plans, drawings or specifications relevant to the motion
- ☐ Draft by-law wording (if the motion proposes a new or amended by-law)
- ☐ Other supporting documents (please specify):

Signature:	
Date:	